



Washington Association for Play Therapy

Business Meeting Minutes

August 2, 2020, 7:00-8:00pm

Members in attendance: Jordan Klekamp (President), Sarah Moran (Secretary), Carrie Pipkin (Treasurer), Carly Beaulieu (W. WA Representative), Kade Hodges (E. WA Representative/Committee Chair), Fondra McGee (E. WA Networking Director-Spokane), Jill Forsberg (Networking Chair), Heather Schilling (Newsletter)

Absent Members: Daisy Vergara (President-Elect), Christa Adams (Conference Chair), Cary McAdams Hamilton (Social Media Director), Mary Southerland (Graduate Student Rep), Kristina French (E. WA Networking Director-Tri Cities)

Notes taken by Sarah Moran, LMFT, RPT, WAAPT Secretary

1. Board Member Check-Ins

- a. Current project/s and board goal for following month
 - i. Heather working on August newsletter-- let her know if you have anything to contribute
 - ii. Fondra hoping to have a virtual meeting Sept/Oct
 - iii. Jordan will pull new member list and send it to Sarah/Tasha
 - iv. Jill- June networking event/share books used went well. Trying to figure out how to increase participation in virtual networking events. While virtual-- open to the whole state? Instead of separate western/eastern WA.

2. Follow Up from Last Meeting

- a. Spring 2020 Presenter Fee: Cary Hamilton has graciously offered to charge \$1600 for her conference presentation, a discount from her usual fee of \$1800. Need to vote on retroactive payment and issue a payment check.
 - i. Jill put in a motion to retroactively pay Cary for her time/effort/presentation at the last minute and pay her offer for \$1600. Heather seconds, all in favor, none opposed.
- b. PO Box: Carrie set up a new PO box in Olympia, and Sarah updated the address on our websites. Jill emptied the old PO box.
- c. APT 2020 Conference: The conference has been cancelled due to the pandemic. Stay tuned for updates from APT regarding potential online training offerings.

3. Logistics/Updates

- a. APT Branch Dues: APT will pay dues for renewals from July-December 2020.
- b. APT CE Requirements: Approved Providers may continue to offer "contact" hours for online continuing education through the end of the year. Those with CEs due through the end of the year may submit all non-contact training hours.
- c. Inclusion Statement: The Oregon Association for Play Therapy has put out an antiracist/equity statement for their chapter. Do we want to do something similar? If so, who could take this task on?
 - i. Statement + resources (diverse authors, resources, action items that make the statement more concrete)
 - ii. include in August newsletter, social media
 - iii. Jill/Heather will work on a draft, we can all contribute via FB group/email thread before it goes into the newsletter
 - iv. Jill would like to make a motion to create a diversity inclusion letter to be sent to members; Kade seconds, all in favor, none opposed.
 - v. Kade proposes a motion that we include opportunities for 2 scholarships for spring conference (1 eastern WA, 1 western WA) for child providers/therapists who either 1) identify within a marginalized community or 2) work with marginalized communities. They would write a small essay which would be reviewed by a committee before selection. Jill seconds, all in favor, none opposed, motion passes.
- d. OSPI Provider Status: Up for renewal on 8/30/20. Jill and Jordan have been working on the recertification.
 - i. Heather will include this in the newsletter
- e. APT Approved Provider Status: Our approved provider status with APT was scheduled to expire on 7/31/20. We paid our recertification fee, but APT has provided us with a 60-day extension due to the pandemic. The application must now be submitted by 9/30/20.
 - i. The approved provider application has been updated with the new APT credentialing requirements and is now approximately 19 pages long, including required written statements of intent about how we will ensure the quality of the continuing education we provide. Jordan has drafted answers for each area, which she will review and edit with Daisy. After that, the answers will be shared to the whole board for thoughts/revisions before submission to APT. Jordan will also be reaching out to individual board members as needed for information required in the new application.

4. **Fall Conference 2020**

- a. Date & Time: September 26th, 2020 from 8:30 am-4:30 pm
- b. Venue: Zoom. We will set up a Zoom meeting room for the event, which we can post on our website and send out on Constant Contact.
- c. Presenter: Sabra Starnes, LICSW, LCSW-C, M.Ed, RPT-S. She has signed a presenter contract. We still need a copy of her CV, her presentation, a signed CE certificate, and 3-5 quiz questions for the post-test.
- d. Marketing and advertising: We need to publish the training on our website and promote it on social media/newsletter. Any other venues for promoting the training?
 - i. Jordan will send title/bio for fall conference to Cary/Sarah/Heather to get the information onto SM, website, and newsletter
- e. Continuing education: We need to submit Sabra's documentation to NASW and APT for pre-approval.
- f. Documentation: We need a sign-in/attendee activity log, conference/presenter evaluation form, and a post-test. Thoughts on format? Fillable PDF, Survey Monkey, Google Forms?
 - i. Jordan proposes every person states name so we can note them next to their sign-on/zoom name
 - ii. Heather-- no walk-ups, need to have more structure around sign in. Jordan-- on the hour, again in segments.
 - iii. Jill-- trade who checks in, so it can be a shared job. Kade-- what does APT have as standards? Jordan-- APT does not have frequency of check-ins, just wanting people to show that they are present/engaged
 - iv. Jordan--Whoever is doing the job to check in on engagement/moderate chat needs to be signed into the WAAPT account, to streamline questions/statements
 - v. Jordan-- feedback was to not have questions while presenter is talking, have designated times for the questions
- g. Roles: Last conference, we had a host and moderators. Thoughts on roles needed for this online workshop?
- h. Price for Fall Conference (in the past has included food and more overhead), as a virtual conference, do we change the price?
 - i. Sarah/Kade/Heather in favor of lowering cost due to virtual setting and also to reach more engagement during COVID
 - ii. Kade makes a motion to uniformly drop all conference prices by \$25, all in favor, none opposed, motion passes.

- i. **Spring Conference 2021**
 - j. Date: March 19-20, 2021
 - k. Venue ideas: Heather raised concerns about parking at UW Tacoma. Any other ideas for physical sites?
 - i. Daisy/Christa still looking into other options for Tacoma area venues
 - l. Speaker ideas: Yumi is not comfortable presenting in video format. Other speaker ideas?
 - i. Throw out ideas for Spring Conference on FB group. Someone who is willing to come in person and is also comfortable with virtual if needed.
5. **Next Meeting:** September 6, 2020 at 7 pm