



Washington Association for Play Therapy
Business Meeting Minutes
December 6, 2020, 7:00-8:00pm

Members in attendance: Jordan Klekamp (President), Daisy Vergara (President-elect), Sarah Moran (Secretary), Carrie Pipkin (Treasurer), Christa Adams (Conference Chair), Jill Forsberg (W. WA Networking Director), Kristina French (E. WA Networking Director-Tricities), Kade Sharp (E. WA Representative), Cary Hamilton (Social Media Director), Mary Southerland (Graduate Student Rep)

Absent Members: Heather Schilling (Newsletter), Fondra Magee (E. WA Networking Director-Spokane), Tasha Perkins (Membership Director), Carly Beaulieu (W. WA Representative)

Notes taken by Sarah Moran, WAAPT Secretary

President Items and Updates

1. Submitting list of trainings from 2020
2. Who can/should handle the board elections since we do not have a past president?
 - Daisy will take on this role, with support from Cary & Jordan.
3. When should we send out a call for nominations?
 - Jill/Cary-call for nominations beginning of February, vote beginning march, announce at Spring Conference.

4. Treasurer Items and Updates -CP

1. Annual SOS report has been filed.
2. 2021 projected budget
3. 2020 year in review
 - Have been making money this year
4. Does the budget run on a calendar year?
 - Jill - April through March
5. Wave bookkeeping system
 - better keep track of where our money is

6. Paypal account -- still working on figuring out our account details/starting a new one, no communication from paypal

Secretary Items and Updates -- SM

1. CC the WAAPT email in discussions that pertain to the board or outside the board (to have record)
2. Box vs Google Drive
 - Sarah proposes that we discontinue Box to instead use Google Drive. Daisy seconds, all in favor, none opposed
 - Sarah will move files over before re-organizing; Box will remain in effect until after this process
3. Reorganization of files, having filing cabinet folder for all members to add to. Executives sort/organize and have access to higher security items
 - Filing cabinet folder will be created in Google Drive for board members to upload docs needing to be filed

Spring Conference 2021

1. Date: March 26 (workshops) and March 27 (keynote)
2. Venue: Zoom
3. Time format: 8:30-12 for morning and 1-4:30 for afternoon. Speaker and board log in by 8:15, participants added right at 8:30.
4. Cost: ??
 - CH - what is APT charging? JF- \$45 for 2 hours. Jordan- that would be \$67.50 for a whole day
 - Jordan - for Fall we lowered everything by \$25
 - Jill- will we break even with 40 cap and large board? Jordan- we have some room for profit, because we can submit to APT and NBCC
 - Kade makes a motion to keep our rates the same for Spring Conference 2021 as they were for Fall Conference 2020, all in favor, none opposed, motion passes. Spring conference will be same rates as fall conference.
5. Keynote: Meyleen Velasquez, contract signed
6. Workshop Proposal: Need 4+ proposals. Jordan has contacted 4 colleagues and will personally be submitting a proposal to use as backup. Who else can we recruit to submit a proposal for consideration?
 - all proposals do not need to be specific to diversity topic

- Christa- possibility to reach out to supervisor presenter training
- Jill -Rosie Newman?

7. Speaker Selections. The committee will choose and notify speakers by the second week of January.

8. CEs: Jordan and Daisy will submit all workshops for CE pre-approval and/or marketing to APT, NASW, and NBCC in January.

9. Coordination: Christa will head up assigning board members to tasks, creating post tests and evaluations, and other day-of-conference priorities.

Networking Events

1. January

- Jill is open to scheduling a networking event if needed, after the holidays.

2. February

- Play Therapy week February 7-13.
- Jordan - highlighting different play therapists in the community
- Cary- send her content and she will post on IG/Facebook

Next Meeting: February 7, 2021