



**Washington Association for Play Therapy  
Board Meeting Minutes  
Friday, June 15<sup>th</sup>, 2019, 7:00-8:015pm**

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*Present Members:* Andrea Kunwald (President), Jordan Klekamp (President-Elect), Jill Forsberg (Past President), Krissy Perry (Secretary), Kade Hodges (Eastern WA Representative), Daisy Vergara (Western WA Representative), Heather Schilling (Conference Director), Kristina French (Eastern WA Networking Committee Director), Fondra Magee (Eastern WA Networking Committee Director), Priya Raghav (Western WA Networking Committee Director), Cary Beaulieu (Graduate Student Representative – City University)

*Absent Members:* Denise Bower (Treasurer), Cary Hamilton (Director of Social Media)

*Minutes taken by Krissy Perry, MEd, LMHC, RPT-S, WAAPT Secretary*

**I. Budget:**

- a. Andrea reported: \$18,876 in expense needs, which Denise calculated on last year's numbers.
- b. Andrea reported current account balance is roughly \$10,000 between PayPal and BOA accounts.

**II. Price for Fall Conference:**

- a. Andrea has completed contract with Dr. Whitehead.
- b. Registration costs:
  - i. George Fox University charges \$139,-
  - ii. Non-members \$135; members \$125; Students \$90; Group rate of \$100
  - iii. Lunch is not included, but refreshments are included.
- c. Krissy proposed to increase registration rates to: Non-members \$135; members \$125; Member-Students \$90; Non-members students \$100; Group rate \$100. Jordan seconded. None opposed. Motion passed.
- d. Andrea reported Fall Conference costs: \$440 for the venue and \$1500 for Dr. Whitehead.

**III. Spring Conference Speaker:** These were the top ones we had voted on Facebook. We added Yumiko later.

- a. Carmen Jiminez Pride-multicultural
- b. Linda Holmyer
- c. Jeff Ashby-Adlerian was not able to commit to the weekend due to scheduling conflict.
- d. Yumiko Ogawa specializes in Play therapy, counselor education and supervision, multicultural counseling
- e. Jordan reached out via email to Yumiko Ogawa, Linda Homeyer, Jeff Ashby, and Carmen Jiminez Pride to determine interest and availability in being our keynote speaker. Yumiko, Linda, and Jeff have all responded and were interested.

- f. Linda is definitely available that weekend, and both Jeff and Yumiko will follow up to confirm their availability.
- g. Prices:
  - i. Linda's honorarium is \$3500,
  - ii. Jeff's is \$2500,
  - iii. Yumiko's is \$1000.
  - iv. Carmen ?
- h. Heather motioned to offer a contract to Yumiko for the Spring Conference. Jill seconded. None opposed. Motion passed.

**IV. Spring Conference Venue Update:**

- a. Jordan reported venue options as:
  - i. Bastyr University – no response
  - ii. Mercer Island Community Center – not available
  - iii. Billy Baroo's at Foster Links Golf Course. Tukwila
  - iv. Foss Waterway Seaport, Tacoma
  - v. Clover Park Technical College, Lakewood
  - vi. Other's?
- b. She stated she is still researching all options and will report back.

**V. Kirk Robert's proposal:**

- a. The general areas that were identified by Kirk:
  - i. Board structure: 1) leveling out the Board responsibilities to create more sustainability and more volunteer buy-in; 2) creating multi-layered Board connections so that every item does not funnel through the President position; 3) creating a policies and procedures manual to build sustainability.
  - ii. Conference planning: 1) creating dual event teams to work independently on the two events; 2) creating systems to help the organization plan further into the future, so events do not have as much "last minute" tasks.
  - iii. Membership/communications: 1) assessing the current use of your software platforms and providing recommendations to more efficiently manage membership and communications; 2) helping create communication systems to maximize volunteer involvement and member connection.
- b. Free Range Nonprofit Solutions estimated around 30 hours of their time at the rate of \$40/hour.
- c. Andrea reported that the budget is slightly lower than average, so she is unsure if WAAPT can afford the quote of the full 30 hours.
- d. Jill stated that WAAPT accrues income through new APT registrations. She stated the previous conferences have usually broken even.
- e. Board discussed more into what his quote exactly looks like and what will be accomplished. Further conversation involved what the Board would like out of a retreat.
- f. Andrea will contact Kirk to possibly get an itemized list of what a retreat involves, 15 hours worth of time, and 30 hours of time.

**VI. Next meeting: July 28<sup>th</sup> at 7:00pm via Zoom**