



Washington Association for Play Therapy
Board Meeting Minutes
Sept 10, 2017, 7:00-8:05 pm

Present Members: Annie Merriman (President), Jill Forsberg (President-Elect), Elizabeth Peixoto (Past President), Krissy Perry (Secretary), Denise Bower (Treasurer), Rosie Newman (Membership Director), Priya Raghav (Western WA Networking Committee Director), Kade Hodges (Eastern Washington Committee Chair), Nayeli Aranda (Graduate Student Representative – Walla Walla University)

Absent Members: Sarah Harwood (Director of Social Media), Stacy Glover (Newsletter Committee), Michael Whitehead (Eastern WA Networking Committee Director), Kathleen Goodman (Western Washington Committee Chair), Daisy Vergara (Newsletter Committee), Cary Hamilton (Asst Board Director), Alisha Bachman (Graduate Student Representative – Antioch University)

Minutes prepared by Krissy Perry, MEd, LMHC, RPT-S, WAAPT Secretary

I. Board Updates

I. Upcoming Birthdays to celebrate!

- i. National Psychotherapy Day is Sept 25th!

II. WA-APT Approved Provider status renewed for another two years

III. NASW renewal sent in, waiting for approval

- i. Annie sent in at the end of July, and they said 6 weeks; so should be good for the Fall Conference.

II. Fall Conference-October 28, Spokane Valley Quality Inn

I. Current number of attendees: 38 registered on website

- i. Initial contract set up as classroom set up for 40, but the room can hold up to 75. Annie emailed hotel contact to see if we can up that number.
- ii. Annie and Krissy will keep an eye on registration numbers.

II. Clair transportation

- i. Annie suggests that Clair pay for a taxi to the hotel as no one is available to pick her up; Annie will take her to the airport after the conference.

III. Raffle update:

- i. Jill is still working on it.

IV. Set up, check in, payment at the door

- i. Access to hotel at 7:30, registration open at 8:30
- ii. Meet to set up at 7:45am
- iii. Lunch will be on own, and Annie will get a list of restaurants from the hotel for folders.
- iv. Check in: Annie, Jill, possibly Kade,
 - 1. Annie will reach out to Elizabeth and Michael to see how they can help.
- v. Payment:

1. Denise will need to download Square on her phone for APT, don't necessarily need the swipe. Elizabeth will help with that at the conference.

V. Volunteer

- i. Annie reported that a graduate student reached out to volunteer to help set up and with the conference for free registration.
- ii. Board agreed that volunteers are not needed due to the size of the Board.

VI. Ordering of stress balls ~200.00, will need to buy folders, print handouts

- i. Board agreed to buy stress balls.
- ii. Clair will have her information in by Oct 1st to print.

VII. Catering: Coffee, tea, cookies in the afternoon.

- i. Annie will email to make sure that's set with hotel.

VIII. Spring 2018 conference "save the date" flyer?

- i. Elizabeth volunteered. Rosie also suggested to include a call for proposals.

IX. Annie will email hotel to release extra rooms so that we're not stuck with those.

III. Future Conferences

I. Spring 2018

- i. Update from Jill on SPU
 1. Jill is maintaining contact with SPU. Will discuss boxed lunch catering for Saturday.
- ii. 1 Proposal sent in so far. Ideas on generating more proposals?
 1. Annie will send out another bulletin via email.
 2. Post to FB page, and International Colleagues in Play Therapy FB group.
 3. Proposal deadline extended to Dec 1st.

II. Rosie introduce potential partnership with Family Systems Northwest

- i. Rosie said that FSN is a new branch of the WAMF, and that she is doing a play therapy presentation. She suggested using WA-APT provider to get play therapy credit.
- ii. Presentation is Nov 4th, registration fee is \$80 with \$10 off for APT members.
- iii. Annie and Rosie will make sure to have everything necessary for APT guidelines.
- iv. Annie will send out Constant Contact email and Krissy will update the website.
- v. Sarah will also post on social media.

III. Fall 2018

- i. WA-APT member saw a presentation by Greg L, who works in Ontario (Executive Director for Phoenix)

IV. Interest in advertising in newsletter

I. Received multiple emails asking if we would be willing to have advertisements about job opening.

- i. Rosie mentioned that WA-APT tried to do it before but that it was empty. Elizabeth stated that other states have done it before, but could not remember specific details.
- ii. Tabled for now, find out more information, and discuss it at the next meeting.

V. Health of Washington Association for Play Therapy

I. Western Washington updates – Kathleen is on vacation.

- i. Jill reached out to Kim S who coordinates brown bag lunches for WAMF, and will present the first Friday in Feb.

II. Eastern Washington updates

- i. Kade reported no real updates. Michael sent out a Google survey to play therapists in Eastern WA to determine needs, and that he plans to start networking events based on results. Annie suggested having him introduce himself to start meetings.

III. Membership

- i. Rosie reported 4 new members. She said that it is really challenging to put members on website if there are outstanding balances.
- ii. Annie will talk with Denise about clearing out old balances.
- iii. Rosie said it's challenging to input RPT's with a search, and suggested creating a new tab. Also, Rosie will email APT for updated RPT list.

IV. Financial Health – no update

V. Grad Students – no update

VI. Social Media – no update

VII. Outreach – Annie will check with Cary. Annie talked about play therapy with the Board of Directors of Lutheran Services.

VI. Networking Meetings

- I. Priya reported one scheduled for Sept 23rd with Daisy Vergara.
- II. Will schedule next Western WA meeting for early Dec.

VII. Newsletter & Communications

- I. Fall 2018 newsletter
 - i. Needs to include: conferences, proposals, network meeting write up, advertise for Dec meeting, and website updates.
 - ii. Goal is to have it sent out mid-October. Check email for other items needed.

VIII. Expired hand sanitizer (can I just throw it away?) – YES!

IX. National APT Conference Dinner

- I. Attending the conference: Kade, Nayeli, Annie, Jill, Cary
- II. Thursday evening

X. Next meeting: Sunday, November 12th at 7:00pm via Skype