



Washington Association for Play Therapy
Board Meeting Minutes
February 26, 2017, 7:00-8:00pm

Present Members: Elizabeth Peixoto (President), Cary Hamilton (Past President), Annie Merriman (President-Elect), Krissy Perry (Secretary), Sarah Harwood (Director of Social Media, Graduate Student Representative - City University of Seattle), Jennifer Daffon (Western Washington Committee Chair), Kade Hodges (Eastern Washington Committee Chair),

Absent Members: Julianne Lu (Treasurer), Stacy Glover (Newsletter Committee), Lara Long (Graduate Student Representative – The Seattle School), Nayeli Aranda (Graduate Student Representative – Walla Walla University)

Minutes prepared by Krissy Perry, MEd, LMHC, RPT-S, WAAPT Secretary

I. Future Conferences

I. Spring 2017 Conference – March 24-25, Franc Hudspeth

- i. Registration updates:
 1. Up to 49 registered, most registered for both days
 2. Lots of FB promoting, Cary has sent out to several agencies, Sarah will contact Greg Olsen for Valley Cities, Valerie will reach out to Seattle School and Sound Mental Health – individual members say they're going and share if possible
- ii. Food/drinks: Confirm coffee/tea/cookies/boxed lunches on Saturday
 1. Cary will send out email for preferences, possibly 2 weeks out – Annie will submit final count to Red Lion
- iii. Prep
 1. Printing to do
 - a. handouts, certificates *need signatures from Becky + Jen*, brochures, evaluations, networking/newsletter sign-ups (Elizabeth)
 - i. if breakout sessions are over 10 pages long, then participants need to print out
 - ii. Elizabeth will use Office Max for printing and will look into nonprofit discount
 - b. Lunch options for Friday
 - i. Valerie will create a handout and ask hotel first
 - ii. Elizabeth will print some to have on hand at the conference
 - iii. Can also offer hotel lunch option
 - c. Flyer for Fall conference
 - i. Annie will create one
 2. Folders – (~80 colored?) – will use multicolored and put sticker logos on front
 3. Nametags – plenty of stuff leftover
 4. Raffle (tickets + items)
 - a. Free ticket to Fall 2017 & Spring 2018, needs to be made & printed

- b. Jennifer reached out to Self Esteem Shop and Play Therapy Toys Supply and sent over boxes of stuff – have 7 or 8 items to give out, also sent a whole bunch of coupons, enough to put them in all the folders
 - 5. Bring pens, stress balls, Join APT, scissors, tape, WAAPT sign, etc
 - iv. Advertising: EVERYONE is encouraged to promote conference!
 - v. Board member duties – arrive at 7:30am
 - 1. Registration – Julianne or Elizabeth, Sarah, Krissy, and Cary
 - 2. Point of contact for Presenters
 - a. Elizabeth with Franc on Saturday
 - b. Annie and Elizabeth on Friday
 - 3. Raffle - Cary
 - a. Point of Contact w/ hotel - Valerie
 - 4. Set up/clean up
 - a. Anyone who is available
 - 5. Introduce speakers & board
 - a. Elizabeth will do
 - vi. One week before:
 - 1. Reminder email sent out 1 week before with details (parking, agenda, directions, lunch options)
 - a. Annie will find out when latest food order can be in and send to Cary
 - 2. Handouts from presenters
 - vii. Shirts are in
 - viii. Board dinner – Friday night
 - 1. Elizabeth will pick a restaurant
 - ix. Lunch/dinner with Franc Hudspeth
 - 1. Usual is to provide dinner after conference on Saturday provided his flight allows him to
 - x. Board business meeting
 - 1. Have during lunch on Saturday and provide an organization/financial information, trying to increase membership and gold branch with new board members
 - 2. Cary will make a handout to include in the folders to talk about during business meeting
 - xi. Annie will contact Red Lion to discuss breastfeeding rooms
 - xii. Annie will bring good camera to take pictures at conference
- II. Claire Mellenthin – Spokane, Saturday October 28th 2017
 - i. Quality Inn Valley Suites (\$210 seats 50 [classroom] to 90) + discounted group rates
 - 1. Cary nominated that we use Quality Inn, Annie seconded. None opposed.
 - 2. Elizabeth will email lodging information to Claire

II. Health of Washington Association for Play Therapy

- I. Western Washington updates – Jennifer reported no update.
- II. Eastern Washington updates –
 - i. Kade reported networking event was canceled due to snow, but that it has not been rescheduled. Nayeli talked to Walla Walla University students.
- III. Membership
 - i. Valerie requested help with catching back up. Krissy and Valerie will meet to get things up to date.
 - ii. Last update from APT is that we're up 12%

IV. Financial Health

- i. More PayPal problems but Lizzy and Annie are taking care of it
- ii. Cary suggested looking into Square
- iii. Fall conference is paid for, and deposit went through for Spring Conference with plenty of money to spare

V. Grad Students

- i. Sarah reported trying to promote the conference and networking meetings
- ii. Cary will try to recruit a new representative in April with new cohort

VI. Social Media

- i. Sarah reported trying to plug events. Needing to do more for Play Therapy Week, Sarah looked at other state associations for ideas.

VII. Outreach

- i. Annie talked with Richland School Counselors on Jan 27th
- ii. Cary did another Navos training on Jan 19th

VIII. Elections updates

- i. Cary stated she has 2 people interested, nominations close March 1st
- ii. Jennifer will push at meeting on Tuesday
- iii. After all nominations in, Cary will set up voting

IX. Gold Branch

- i. Elizabeth reported that it's looking good (25 points for membership increase), plenty of hours in training and outreach – she will send APT updated information

III. Networking Meetings

- I. Evaluation sheet with what liked/what not liked, and what they want to see more of – Sarah will create and print for each networking meeting
- II. Next networking meeting on Saturday April 8th – request for parenting topic

IV. Newsletter & Communications

- I. Reminder to not let membership lapse, Sarah will also post on website
- II. Was supposed to be sent out during Play Therapy week but hasn't due to needing a blurb for fall conference and networking meeting blurb

V. Olympia Children's Museum Update

- I. Cary chose the exhibit sponsorships – art studio \$10,000 over 5 years – art room would have WAAPT name, at the heart of the museum
- II. Elizabeth suggested to look at financial health after conference to see if this is doable
- III. Cary will update at Board Business Meeting at the Conference

VI. Next meeting: after spring conference with Annie leading – April 30th at 7pm